



# Dionne Washington

Curriculum Vitae (CV)

## What job i'm looking for? My positive points

I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake, or situation that I am presented with. As a graduate with three years of experience in management, I am excellent at working with others to achieve a certain objective on time and with excellence.

Preferred occupation	Top management, corporate jobs
Preferred work location	Phoenix Arizona

## Contacts and general information about me

Day of birth	1982-10-15 (42 years old)
Gender	Female
Residential location	Phoenix Arizona
Telephone number	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>
Email address	<i>Information is available only for registered users.</i> <a href="#">Sign in</a>

## Work experience

Working period	<b>nuo 2019.01 iki 2020.12</b>
Company name	Project Roots Inc
You were working at:	Administrative Executive jobs
Occupation	Director of Operations
What you did at this job position?	Responsible for managing the day-to-day operations necessary to ensure that the organization achieves its objectives.
Working period	<b>nuo 2015.01 iki 2020.12</b>
Company name	Dionne Events
You were working at:	Chief Operation Officer (COO) jobs
Occupation	Creative and Operational Director
What you did at this job position?	Their main duties include selecting venues, determining the cost, arranging event services and monitoring client approval.

Working period	<b>nuo 2012.02 iki 2015.05</b>
Company name	Grand Canyon University
You were working at:	Supervisor, team Lead jobs
Occupation	University Enrollment Representative Lead
What you did at this job position?	Conducting interviews, developing alumni networks, assessing recruitment effectiveness, visiting community colleges, organizing campus tours, and answering to questions of prospective students.

### Education

Educational period	<b>nuo 2012.05 iki 2015.05</b>
Degree	Bachelor
Educational institution	Grand Canyon University
Educational qualification	Bachelor in Applied Management
I could work	Leadership/Management Roles

Educational period	<b>nuo 2018.10 iki 2020.11</b>
Degree	Master
Educational institution	Grand Canyon University
Educational qualification	Masters in Business Administration
I could work	CEO/COO/CFO Roles

### Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent

### Computer knowledge

Windows  
Mac OS  
Microsoft Office  
Adobe  
Social Media Platforms

### Recommendations

Contact person	Shawntel Toliver
Occupation	Enrollment Manager
Company	Grand Canyon University
Telephone number	+1 (720) 410-4868
Email address	stoliver@live.com

Contact person	Tanisha Lee
Occupation	Enrollment Counselor
Company	Grand Canyon University
Telephone number	602-430-0592
Email address	tanisha.lee@gcu.edu

#### **Additional information**

Driver license from	1999-01-00 (26 years)
Salary you wish	7000 \$ per month
How much do you earn now	7000 \$ per month