



Gabriela Garcia

Curriculum Vitae (CV)

What job i'm looking for? My positive points

- Bachelor's degree in Education
- Fast learner
- Self confidence
- Multitask
- Team work
- Computer skills (word, excel, pp, quickbooks, truckstop, DAT,)
- Honesty
- Strong work ethic
- Bilingual (spanish)

Preferred occupation General jobs

Preferred work location Arizona

Contacts and general information about me

Day of birth 1992-07-30 (31 years old)

Gender Male

Residential location Arizona

Telephone number *Information is available only for registered users.*
[Sign in](#)

Email address *Information is available only for registered users.*
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Work experience

Working period **from 2011.09 to 2013.06**

Company name Interexpress Cargo Solutions

You were working at: Administrative Executive jobs

Occupation Accounting Representative

What you did at this job position? Addressing customer complaints and queries of assigned clients, managed invoices, do staff payroll.

Working period **nuo 2016.08 iki 2017.07**
 Company name Escuela Secundaria tec#54
 You were working at: Social Worker jobs
 Occupation Teacher
 What you did at this job position? Has a group of 45 teenagers in charge of me

Working period **nuo 2015.01 iki 2017.06**
 Company name COBAED
 You were working at: Social Worker jobs
 Occupation Teacher
 What you did at this job position? Teaching adults

Working period **nuo 2017.09 iki 2019.04**
 Company name Juntos Ventures LLC
 You were working at: Management jobs
 Occupation Dispatcher, accounting rep,
 What you did at this job position? screening and hiring drivers, filing IFTA reports, Staff payroll,manage invoicing,dispatch drivers,

Education

Educational period **nuo 2012.08 iki 2016.06**
 Degree Bachelor
 Educational institution ENSLCR MX
 Educational qualification Education
 I could work Teache, Social Service

Languages

Language	Speaking level	Understanding level	Writing level
English	fluent	fluent	fluent
Spanish	fluent	fluent	fluent

Computer knowledge

Microsoft office
 Quickbooks
 Truckstop
 ITs dispatch
 Outlook
 Mac OS
 Photoshop
 Windows

Recommendations

Contact person	Silvia Molinar
Occupation	General Manager
Company	Sonoran Cinemas
Telephone number	6028102814

Additional information

Your hobbies	Folkloric Dance, Read, Make crafts , Event decoration
Driver licenses	Class 1
Driver license from	2015-03-00 (9 years)
Salary you wish	2600 \$ per month
How much do you earn now	2500 \$ per month